

From: [Hilty, Michael](#)
To: [Winstead, Karen](#); [Lowry, Debra](#)
Cc: fletcher.161@osu.edu; [Wilson, Luke](#); [Vankeerbergen, Bernadette](#)
Subject: English 2581, 2176 and 2223
Date: Monday, May 10, 2021 3:02:00 PM
Attachments: [image001.png](#)

Dear Karen and Deb,

On Wednesday, April 28th, the Race, Ethnicity, and Gender Diversity Panel of the ASC Curriculum Committee reviewed new course proposals for English 2581, 2176 and 2223. Please find below the Panel's feedback for these courses:

- English 2581 was approved two recommendations:
 - **Recommendation:** The Panel asks that the university diversity statement (found at <https://asccas.osu.edu/curriculum/syllabus-elements>), land acknowledgment statement (found at <https://mcc.osu.edu/about-us/land-acknowledgement>), and Title IX statement (found at <https://asccas.osu.edu/curriculum/syllabus-elements>) be included within all syllabi submitted for approval under the GE Foundation: REGD category.
 - **Recommendation:** The Panel recommends incorporating the REGD ELOs into course assignments to both help determining assessment goals and in allowing students to be able to connect the GE goals to their individual course assignments.
- English 2176 was not voted on, as the Panel would like the following points addressed:
 - The Panel would like to see additional information on the syllabus regarding assignment information, as they feel the current assignment descriptions (found on pages 3 and 4 of the syllabus) do not provide enough detail, particularly surrounding the final exam. Additionally, because there is little information surrounding the final exam, the Panel could not accurately tell how the ELOs were being assessed/discussed for the final portion of the course.
 - The Panel would like additional clarification in the submission forms for the GE Foundation: REGD about how the course and its assignments fit within the category.
 - The Panel asks that the university diversity statement (found at <https://asccas.osu.edu/curriculum/syllabus-elements>), land acknowledgment statement (found at <https://mcc.osu.edu/about-us/land-acknowledgement>), and Title IX statement (found at <https://asccas.osu.edu/curriculum/syllabus-elements>) be included within all syllabi submitted for approval under the GE Foundation: REGD category.
- English 2223 was not voted on, as the Panel would like the following points addressed:
 - The Panel feels as if the current syllabus and its assignments do not engage with the REGD category ELOs in its current form. They feel as if the course assignments, specifically, do not necessarily relate directly to the ELOs and would like to see this further explored and explained.
 - The Panel would like to ask the department to consider the title of their course, Introduction to Literature, Race, Ethnicity and Gender, as they worry it is potentially too broad and that the department may have a difficult task of making sure the REGD ELOs are appropriately covered during each iteration of the course. Additionally, the Panel recommends looking to the recently approved English 2581, as they believe it is a strong example and potential model on how to structure these introductory courses.
 - If the department would like to proceed with the course syllabus as submitted, the Panel requests that concurrence be sought with WGSS for the course "Radical Women".
 - The Panel asks that the university diversity statement (found at <https://asccas.osu.edu/curriculum/syllabus-elements>), land acknowledgment statement (found at <https://mcc.osu.edu/about-us/land-acknowledgement>), and Title IX statement (found at <https://asccas.osu.edu/curriculum/syllabus-elements>) be included within all syllabi submitted for approval under the GE Foundation: REGD

category.

Additionally, on Monday, April 12th, the Arts and Humanities 2 Panel of the ASC Curriculum Committee review new course proposals for English 2176 and 2223. Please find below the Panel's feedback for these courses:

- English 2176 approved with five recommendations:
 - **Recommendation:** On page 3 of the syllabus, there is mention of a final exam but no further information regarding this exam, such as content and method of examination. The Panel recommends adding this to the syllabus.
 - **Recommendation:** On page 4 of the syllabus, there is a grading scale provided, however this grading scale is not in ranges and contains no letter grade of "E". The Panel recommends adding ranges to this grading scale and the letter grade of "E" to prevent student confusion of their grade.
 - **Recommendation:** The Panel recommends further breaking down the points for the rhetorical analyses and reading responses assignments (found on page 3 of the syllabus) to indicate how many points each individual assignment is worth.
 - **Recommendation:** For the Reading Responses assignments, the Panel suggests explaining what check+, check, and check- (as explained on page 4 of the syllabus) translate into percentage to allow students to be able to accurately calculate their grade within the course.
 - **Recommendation:** The Panel recommends providing reading page numbers for the course readings on the course schedule, which is found on pages 9-11 on the syllabus.
- English 2223 approved with one comment and four recommendations:
 - **Comment:** The Panel would like a comment made that they believe the work-load for this course could potentially be too large for a 3 credit hour course.
 - **Recommendation:** On page 5 of the syllabus, under "Instructor Contact Info", the email provided is a Gmail email account. The Panel asks that this be changed to the instructor's official OSU email account to keep in-line with data security policies.
 - **Recommendation:** On page 3 of the syllabus, under the "Absence and Late Paper Policy", the Panel would like to ask the instructor to consider if the absence policy is potentially punitive in nature and whether or not there is a difference between excused and unexcused absences.
 - **Recommendation:** The Panel suggests adding a grading scale to the syllabus.
 - **Recommendation:** The Panel suggests adding Title IX information to the course syllabus. The most up-to-date Title IX language can be found on the ASC Curriculum and Assessment Services website at <https://ascas.osu.edu/curriculum/syllabus-elements>.

I will return English 2176 and 2223 to the departmental queue via curriculum.osu.edu to address the Panel's concerns while English 2581 will continue through the approval process.

Should you have any questions about the feedback of the Panels, please feel free to contact Richard Fletcher (faculty chair of REGD), Luke Wilson (faculty chair of A&H2), or me.

Best,
Michael



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